How to Update Airport Data

Brief Instructions for updating airport data is provided below. More detailed steps are available at https://adip.faa.gov/agis/public/data/onlineHelp/pdf/amr/AMR_v5.pdf

Step-1: Register for an ADIP account if you don't have one (skip this step if you already have an account)

ADIP		Quick Links •••				
Welcome to the Airport Data and Infe	runation Portal					
Your one stop for Airport Data Your one stop for Airport Data						
		Go To Advanced Facility Search				
The Airport Data and Information Portal (ADIP) helps the Federal Aviation Administration (Guided by Advisory Circulars (ACs), the Airport Sponsor or proponents are key links in the i has been submitted and approved.	FAA) collect airport and aeronautical data to meet the demands of the Next Generation Information chain. Use the Airport Data and Information Portal to access airport data and	lational Airspace System. I submit changes matching defined business rules, FAA lines of business are notified once data				
		10				
🗎 Register	MyAccess 🔑	D Public Login				
Request a Public Account and select your role	Login/Register for all @faa.gov users	Login for Airports, Consultants, State and other users				

Step-2: Login to your ADIP account in order to update airport data

O ADIP		Quick Links •••			
Non-FAA Personnel Login for the Airport Data and Information Portal					
WARNING **	This page is for Non-FA Email Password	A personnel. FAA personnel should use MyAccess & ADIP Home New User Registration Forgot my Password ohn doe@airport.com 			

Step-3: Go to the AMR panel on the portal page as shown below. Then click on "Update Facility Data" (second item) to take you to the project creation page to start the update process.

	Airport Data and Information Portal	- Home
A COVID-19 NOTICE: Please click here to see the latest ADIP updates related	to COVID-19	
Search 5010 Facilities by Name or Loc Id	AGIS Survey Projects	Airport Master Record (AMR)
★ You currently have no favorite facilities. To add a facility, perform an search and select the star next to the facility name.	 ▲ My Survey Projects Create New Survey Project ✓ Test a Survey File Ⅲ Survey Reports ⑦ User Guides & Templates 	 Niew Facility Data (Airport/Heliport) → Update Facility Data (Airport/Heliport) ▲ View Submissions ③ User Guide ③ Airport Data Submission Workflow (PDF) (PowerPoint)
Modification of Standard (MOS)	Runway Safety Area (RSA)	Search Wind Data
B My MOS Ø Create New MOS Ø MOS User Guide	My RSA Inventory Guide Training Guide AC 150/5300-13	 ▲ Download Wind Speed Data ● Wind Analysis/Generate Windrose ☑ User Guide

Step-4: Enter the Airport Id or Airport Name and click on "Start Update" to create Project for your airport.

Update Facility Data					
Select Facility To Update			Chart Supplement Submission Cut-Off Dates 0		
				Effective Date	Cut-Off Date
	Facility	93CN-UCSD JACOBS MEDICAL CENTER ROOFTOP		Oct 7, 2021	Aug 25, 2021
		This is an "auto-lookup" field: type locator ID or airport name.		Dec 2, 2021	Oct 20, 2021
	Submission Type	Additional Information \$		Jan 27, 2022	Dec 15, 2021
				Mar 24, 2022	Feb 9, 2022
		May 19, 2022	Apr 6, 2022		
Please review and confirm before submitting!			Jul 14, 2022	Jun 1, 2022	
		Start Upd	ate Cancel		

Step-5: Update the necessary data by going to the "Facility Data" section as shown below. Go to relevant Tabs (*General Information, Runways/Helipads, Services & Facilities, Based Aircraft & Operations and Remarks*). Click on "Save Changes" to save and click on "Submit Changes" to submit the data.

Project Summary	UCSD JACOBS MEDICAL CENTER ROOFTOP (93CN)				93CN_2021_00084778		
Facility Data	E General Information Runways / Helipads C Services & Facilities		✤ Based Aircraft & Operati	ons	Remarks	S. III Progress	
	General Information			Manager Information			
	Airport Status 0	Operational	÷	14. N	lanager Name 0	MIKE DAYTON	•
		Instructions to Abandon your fa	cility: Click here		15. Address 1 0	9300 CAMPUS POINT DR	NE วิ 🗖
	1. Associated City 0	LAJOLLA			Address 2	LA JOLLA CITY	
	2. Airport Name O	UCSD JACOBS MEDIC	AL CENTER ROOFTOP		City	LA JOLLA	
	3. CBD to Airport (NM)	4 North E	ast 🗢 🗭		State / Zip	CA \$ 92037	
	4. State O CA			16. P	hone Number	858-657-6400	•
	5. County 0	SAN DIEGO		Email AIRPORTMANAGER@		RPORT.COM	
	6. Region / ADO O	AWP 🔹	LAX \$				
Back to Project List -	7. Sectional Aeronautical Chart O	LOS ANGELES		Attendance Schedule	-		
	Airport Internet Address			17. Attendance Schedul	e 0		E Add
		UNKS TO 3RD PARTY SITES	WILL BE REMOVED.	Months	Days	Hours	Action
For Airports with no data changes, click on "Submit Changes" button to	Owner Information			ALL	ALL	ALL	—
keep your airport active.	10. Ownership O	PR-Privately Owned	•	Airport Geography			
	11. Owner Name O	THE REGENTS OF TH	E UNIVERSITY OF CA		18. Use	Private	•
	12. Address 1 0	9300 CAMPUS POINT DRIVE		19. Latitude D	/ M / S / Hem 0	32-52-39.5N	
	Save Changes					S Terminate Project	Submit Changes

Confirmation: A message will display, and you will also receive an email with all the submitted changes

List AMR Data Changes	Submit Project		mo Airport Manager
	Successfully Submitted. Please understand that t cycles (28 to 56 days) before they are published.	New Value	
Airport:72 - Power Plant Repai		ОК	Minor
Airport:73 - Bottle Oxygen	EDIT	None	High/Low
Airport:74 - Bulk Oxygen	EDIT	None	Low

Please reach out to ADIP Help Desk at <u>9-ARP-ADIP-Support@faa.gov</u> if you have any questions.